

# PSA GAME SWAP FORM

1. Identify game(s) to be changed. (Swaps must be made within same grade & division).
2. Contact the coach(s) to agree to the change.
3. Complete this form and e-mail to the scheduler at scheduler@psaplano.org
4. You will receive a confirmation e-mail of the change.
5. The website will be updated within 72 hrs.

Date \_\_\_\_\_

### *Requesting Team*

Team Name \_\_\_\_\_ Coach Name \_\_\_\_\_ Grade \_\_\_\_\_  
 Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_ Div. \_\_\_\_\_  
 E-MAIL \_\_\_\_\_ **(REQUIRED)**

### **Current Schedule (All games affected)**

Date	Time	Court	Grade	Div	Home (w/coach))	Visitor (w/coach)

### **New Schedule Requested**

Date	Time	Court	Grade	Div	Home (w/coach))	Visitor (w/coach)

This confirms that **ALL** teams changing times have been contacted and agree to the change. The change will be processed as soon as possible and all teams will receive confirmation of the changes.

scheduler@psaplano.org    fax: 972-208-3801

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#### **OFFICE USE ONLY**

*Date* \_\_\_\_\_

\_\_\_\_\_ Form receipt  
 \_\_\_\_\_ Scheduled changed

\_\_\_\_\_ E-mail confirmation  
 \_\_\_\_\_ Assignor Nortification